

## **Minutes Town of Stella Regular Town Board Meeting held on May 10, 2016, at 5p.m.**

**Present:** Chairman Dave Brunette, Supervisors Bob Goodin and Rich Hirman, Treasurer Kathy Baker, and Clerk Amy Zdroik

**Town residents:** Howard Zdroik, Kerri Ison, and Secluded Land Company Representative, Fritz Balsley

Chair Dave Brunette called the Regular Town Board Meeting to order at approximately 5p.m.

- **Approve Agenda and Meeting Noticed.** Clerk verified the meeting was noticed on the three (3) town bulletin boards. A MOTION WAS MADE by Chair Brunette, seconded by Supervisor Goodin to approve Agenda. Motion carried by voice vote.
- **Approve Minutes.** Clerk Zdroik distributed minutes from the April 19, 2016, Annual Town Meeting and Regular Town Board Meeting. There were no changes to the minutes. A MOTION WAS MADE by Supervisor Goodin to approve the Regular Town Board Meeting minutes, seconded by Chair Dave Brunette. Motion carried. A MOTION WAS MADE by Chair Dave Brunette to approve the Annual Town Meeting minutes, seconded by Supervisor Goodin. Motion carried.
- **Treasurer Report for April 2016.** Treasurer Baker gave the report of the Town of Stella Revenue and Expense accounts for the month ending April 31, 2016. A MOTION WAS MADE by Supervisor Goodin, seconded by Supervisor Hirman, to approve the April 2016 Treasurer's Report as read. Motion carried by voice vote.
- **Open Bids Spafford Road Project.** Musson Brothers, Inc. bid \$79,723.50 for the total project. Pitlik and Wick, Inc. bid \$61,686.25 for the total project. A MOTION WAS MADE by Supervisor Goodin to approve the bid from Pitlik and Wick, Inc. with the exception that the project is completed by August 31, 2016, seconded by Chair Dave Brunette. Motion carried.
- **Gravel Road Grading by Pitlik and Wick, Inc.** Supervisor Goodin had route planned. Warehouse Road, Spring Drive to Stella Lake, Cross Country Road, and Roosevelt. Supervisor Hirman discussed phone call received from a resident living off of Roosevelt Road regarding road grading. Supervisor Goodin discussed no more than two truckloads of gravel added to the roads. Start with that amount and can add more if needed.
- **High Brush Clean-Up by Briggs.** Treasurer Baker discussed spending up to budgeted amount of \$5,000 to complete all areas needing clean-up (Cross Country Road, Roosevelt and Section 9 Road). Bob Feldman will do the ditch-line and side-mowing. A MOTION WAS MADE by Supervisor Goodin to approve Briggs for high brush clean-up, seconded by Supervisor Hirman. Motion carried.
- **Update Fire Department Retirement Pension.** Clerk was in the process of completing paperwork. Inquired with Town's Insurance Company, Country Financial, regarding cost of bonding due to amount of pension being disbursed from one fund and deposited into a new fund. Follow-up at next meeting.
- **Review Rate for Grass Cutting for Town Hall.** Supervisor Goodin discussed current rate is \$90. For a 2015 Classified Equipment Standard Rate Lawnmower 30" – 59" is \$15.60/hour. Stella Town Rate is \$12.50/hour. Total cost  $\$15.60 + 12.50 = \$28.10/\text{hour}$ . Estimated six hours for grass cutting. Total cost  $\$28.10 \times 6 = \$168.10$ . Rate for 2016 at least \$160.00. No bids on the job so Supervisor Goodin discussed he would complete the task. Treasurer Baker discussed whether there had to be a bid on the job. Supervisor Goodin recused himself from a vote due to conflict of interest. A MOTION WAS MADE by Supervisor Hirman to increase the rate of pay and have Supervisor Goodin cut the grass at a rate of \$160.00 per job until someone else is interested, seconded by Chair Brunette. Motion carried.
- **Replace Storage Shed for Town Hall.** Supervisor Goodin discussed Baker Barn company for a provider of storage sheds. Distributed flyers to board members. Discussed a Gable Style 8x12 Storage Shed for \$1,745.00 or a Barn Style 4ft Storage shed for \$1,595.00. Town is Sales Tax exempt so excluded from total cost. Greg Golden would remove old storage shed. No cement slab would be required and the new storage shed could be placed on blocks. Storage shed would also be moved closer to Fire Department garage. A MOTION WAS MADE by Chair Dave Brunette to approve purchase of the Gable Style 8x12 Storage Shed for \$1,745.00, seconded by Supervisor Hirman. Motion carried.

- **Board of Review Meeting June 2, 2016.** Training required for two more members. Chair Brunette and Supervisor Goodin will watch training video and be voting members of the board. Clerk will be notified of completion of training before Board of Review Meeting.
- **Oneida County Planning and Zoning Department Request to Review Survey Map.** Clerk distributed preliminary 2 lot certified survey map of Robert Feldmann, owner and Loftus Surveying, surveyor for property located at 2421 Section 14 Road further described as being part of the SW ¼ of the NW ¼, SE ¼ of the NW ¼, NW ¼ of the SW ¼, NE ¼ of the SW ¼, Section 14, T37N, R10E, PIN ST 205-1, Town of Stella. Request to divide parcel. Board reviewed survey map. A MOTION WAS MADE by Chair Dave Brunette to approve subdivision proposed by Robert Feldmann, seconded by Supervisor Goodin. Motion carried.
- **Secluded Land Company Discussion Regarding Jennie Raisen Lake Development.** Representative, Fritz Balsley, gave presentation regarding condominium development around Jennie Raisen Lake. Planned urban development eliminates assessment problem because it is not a subdivision of land but is a condominium association. It is a common ownership of land. Proposal of 29-32 single family units with 12-15 along water (4-5 creek lots with not access to lake, 6-7 condos along lake, and 2-3 condos along lake/blacktop). Each lot will be priced individually. Purchase of lot from Secluded and resident responsible for hiring own contractor for construction. Secluded not responsible for construction of buildings. Condo Association can avoid wetlands. Proposed 100ft. lots (1 ½ acres/lot) along creek with access off of Roosevelt. Proposed 200ft. lots would be 5 acres and no lake access. Secluded would build a gravel road through condo development and condo association would assume maintain the road. Most of traffic will be on Moens/Spring Drive. Secluded already inquired with Oneida County and County will support Act 55. Oneida County has condo guidelines. Secluded will not pursue project if opposed by the Town Board. Request of sample copy of covenant by Chair Brunette and full set of documents to review. Agenda item for next town meeting so residents in area can address any concerns regarding development. Secluded will return for next town meeting.
- **Public Comment.** Kerri Ison, Deputy County Clerk running for County Clerk position. Request by Howard Zdroik for Fireworks Permit. Supervisor Goodin will contact Sheriff's Department regarding requirements and follow-up with Howard Zdroik.
- **Town Hall Repairs.** Bathroom, ceiling, and lights construction by Scott Eades.
- **Town Rummage Sale.** Set for June 3-4, 2016.
- **Request for Paint for Guardrails by Supervisor Hirman.**
- **Cross Country.** Gates are open. Save money on grading by closing gates in early Spring.
- **Spafford Road/Spring Drive Project.** Supervisor Hirman spoke with Jason Baker regarding removal of utility pole. Public Service will not charge for removal and said it is a simple job. Supervisor Goodin discussed cost of modifying the road base and there are other projects to be completed. Supervisor Hirman discussed it would be beneficial for the town. Chair Brunette asked Supervisor Hirman to inquire on pricing for the project and discuss at next town meeting.
- **Approve April 2016 Bills for Payment.** Invoices reviewed and approved for payment.
- **Set date for next Regular Town Board Meeting.** Date will be June 14, 2016, at 5 p.m.
- **Adjournment.** A motion to adjourn was made by Supervisor Goodin, seconded by Chair Brunette. Motion carried by voice vote. Meeting adjourned at 6:20 p.m.

Submitted by  
Amy Zdroik, Clerk